

**Terms of Reference for the post of Chief Consultants to be engaged on contract basis by
National Horticulture Board, under Technical Support Group of Mission for Integrated
Development of Horticulture**

1	Name of Post	Chief Consultant– 7 Nos. in following areas of specialization: 1. Post Harvest Management – 2 Nos 2. Seed and Planting material– 2Nos 3. Supply Chain Management– 2 Nos. 4. Legal Matters – 1 Nos
2	Period of Consultancy	<ul style="list-style-type: none"> • Till 31/03/2021 from the date of joining. • The remuneration may be enhanced and tenure may be extended further after review of performance. • The contract can be terminated by the appointing authority by giving one month's notice if performance is not found satisfactory.
3	Nature of job/duties	<ul style="list-style-type: none"> • The selected candidates will provide their domain expertise in policy planning, new initiative, implementation and monitoring of MIDH for the overall development of Horticulture sector in the country. • For detailed information of the job profile/description is attached as per <u>Annexure-I</u> • The objectives, schemes/programmes, targets/achievements etc. of MIDH may be viewed from website of MIDH at www.midh.gov.in
4	Job Location	<ul style="list-style-type: none"> • Krishi Bhawan, Ministry of Agriculture & Farmers' Welfare, Dr. Rajendra Prasad Road, New Delhi – 110001. • Depending on the precise nature of duties assigned to the Chief Consultant from time to time, he/she may be required to travel to anywhere in the country for monitoring of MIDH.
5	Essential Qualification/Criteria	<ul style="list-style-type: none"> • Applicant must have Master's degree or PG Diploma in Horticulture/ Agriculture/Post Harvest Management/ Seed and Planting material/Agribusiness/Allied subject from recognized university. • The applicant should have obtained 55% marks in Master's Degree or equivalent grade point in PG diploma. • The applicants should also possess at least 5 years of working experience in relevant field.
6	Desirable Qualification/Criteria	<ul style="list-style-type: none"> • Ph. D in the relevant field. • Candidates having knowledge of using ICT based tools, MIS portal and applications for management of Government Programmes/schemes would be given preferences. • Candidates who worked/working in Government offices in the related fields would be given preferences.
7	Age	Maximum 62 years
8	Remuneration	<ul style="list-style-type: none"> • Maximum remuneration will be Rs. 70,000 p.m. and will be negotiable based on the area of specialization, expertise, proven track record and length of experience in relevant area.
9	How to apply	<ul style="list-style-type: none"> • Application indicating post applied for should reach to the

		<p>Shri Harit Kumar Shakya, Under Secretary (MIDH), D/o Agriculture, Cooperation & Farmers' Welfare, Room No. 114, B-Wing, 1st Floor, Shastri Bhawan, New Delhi-110001 within 20 days of the date of publication of Advertisement in Employment News, only through post or by e-mail at midhcoord39@gmail.com</p> <ul style="list-style-type: none">• The applicants should include a detailed bio-data listing the educational qualifications, areas of expertise. 2 sets of self attested copies of educational qualifications and mark-sheets (from under graduate level onwards) should be furnished.• For further query or details the aspiring candidates may contact Sh. Kedar Nath Verma, Deputy Secretary on 011-23382383 or email: midhcoord39@gmail.com• The final selection will be taken by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.
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Terms of Reference for the post of Consultant to be engaged on contract basis by National Horticulture Board, under Technical Support Group of Mission for Integrated Development of Horticulture

1	Name of Post	Consultant- 2 Nos. in the field of Horticulture, Post Harvest Management, Agri Business entrepreneur development, Seed and Planting Material, HRD and allied areas.
2	Period of Consultancy	<ul style="list-style-type: none"> • Till 31/03/2021 from the date of joining. • The remuneration may be enhanced and tenure may be extended further after review of performance. • The contract can be terminated by the appointing authority by giving one month's notice if performance is not found satisfactory.
3	Nature of job/duties	<ul style="list-style-type: none"> • The selected candidates will provide their domain expertise in policy planning, new initiative, implementation and monitoring of MIDH for the overall development of Horticulture sector in the country. • For detailed information of the job profile/description is attached as per <u>Annexure-I</u> • The objectives, schemes/programmes, targets/achievements etc. of MIDH may be viewed from website of MIDH at www.midh.gov.in
4	Job Location	<ul style="list-style-type: none"> • Krishi Bhawan, Ministry of Agriculture & Farmers' Welfare, Dr. Rajendra Prasad Road, New Delhi – 110001. • Depending on the precise nature of duties assigned to the Consultant from time to time, he/she may be required to travel to anywhere in the country for monitoring of MIDH.
5	Qualification/Criteria	<ul style="list-style-type: none"> • Applicant must have Bachelor's degree in Horticulture/Agriculture/Post Harvest Management/Seed and Planting Material/Agri Business & Allied Subjects, HRD, Bachelors of laws from recognized University. • The applicant should have obtained 60% marks in Graduation.
6	Desirable Qualification/Criteria	<ul style="list-style-type: none"> • Candidates having knowledge of using ICT based tools, MIS portal and applications for management of Government Programmes/schemes would be given preferences. • Candidates who worked/working in Government offices in their related field would be given preference.
7	Age	Maximum 40 years
8	Remuneration	<ul style="list-style-type: none"> • Maximum remuneration will be Rs. 60,000 p.m. and will be negotiable based on the area of specialization, expertise, proven track record and length of experience in relevant area.
9	How to apply	<ul style="list-style-type: none"> • Application indicating post applied for should reach to the Shri Harit Kumar Shakya, Under Secretary (MIDH), D/o Agriculture, Cooperation & Farmers' Welfare, Room No. 114, B-Wing, 1st Floor, Shastri Bhawan, New Delhi-110001 within 20 days of the date of publication of Advertisement in Employment News, only through post or by e-mail at midhcoord39@gmail.com

		<ul style="list-style-type: none">• The applicants should include a detailed bio-data listing the educational qualifications, areas of expertise. 2 sets of self attested copies of educational qualifications and mark-sheets (from under graduate level onwards) should be furnished.• For further query or details the aspiring candidates may contact Sh. Kedar Nath Verma, Deputy Secretary on 011-23382383 or email: midhcoord39@gmail.com• The final selection will be taken by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.
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Annexure-I

Detail of job description/profile of Consultant/Chief Consultant for the following domains:		
1	Horticulture	<ul style="list-style-type: none">• Monitoring the implementation through field visits in States• Follow-up with the implementing agencies (SHMs/NLAs etc.) to sort out discrepancies in uploading data in web-portal• Provide technical inputs to the Department as and when required.• Data compiling and analysis of progress report of MIDH Scheme.• Any other work assigned by head of the Division
2	Post-Harvest Management	<ul style="list-style-type: none">• Appraisal of Projects received from States.• Provide inputs on modern post harvest management technologies such as sorting, grading and packaging of horticulture crops.• Explore new technologies being used in various counties.• Any other work assigned by head of the Division
3	Agribusiness	<ul style="list-style-type: none">• Analyze different value chain and supply chain models.• Horticulture branding and marketing strategies.• Quantitative Techniques and various Research Methods in Agri-Business.• Horticulture import and export industry.• Global Horticulture Food Industries & Markets.• Any other work assigned by head of the Division
4	Seed and Planting Material Consultant	<ul style="list-style-type: none">• Analysis in the field of seed and planting material• preparation of policy paper• To assess the demand for present status of planting material in the field of horticulture and suggest corrective measures time to time• To monitor the accreditation programme of nursery in the country and to promote the programme for more adoption• To recommend the new varieties/planting material for horticulture crops released from ICAR (SAU) and private sectors• Any other work assigned by head of the Division
5	Legal matters	<ul style="list-style-type: none">• Examination of Court Cases pertaining to MIDH Scheme.• Drafting to Counter Affidavits• Uploading data on LIMBS portal• Coordinating with NHB& CDB in respect of pending court cases.• Any other work assigned by head of the division.

**Terms of Reference for the post of Resource Person to be engaged on contract basis by
National Horticulture Board, under Technical Support Group of Mission for Integrated
Development of Horticulture**

1	Name of Post	Resource Person– 2 Nos. in the field of Horticulture
2	Period of Consultancy	<ul style="list-style-type: none"> • Till 31/03/2021 from the date of joining. • The remuneration may be enhanced and tenure may be extended further after review of performance. • The contract can be terminated by the appointing authority by giving one month's notice if performance is not found satisfactory.
3	Nature of job/duties	<ul style="list-style-type: none"> • The selected candidates will provide their domain expertise in policy planning, implementation and monitoring of MIDH for the overall development of Horticulture sector in the country. • The objectives, schemes/programmes, targets/ achievements etc. of MIDH may be viewed from website of MIDH at www.midh.gov.in
4	Job Location	Krishi Bhawan, Ministry of Agriculture & Farmers' Welfare, Dr. Rajendra Prasad Road, New Delhi – 110001.
5	Qualification/Criteria	Graduate in any discipline with minimum of 50% marks and minimum 10 years experience in various Ministries related to Agriculture/ Horticulture in Central or State Govt./Autonomous Bodies/ Attached Offices.
6	Age	Maximum 62 years.
7	Remuneration	Rs. 30,000 Per Month.
8	How to apply	<ul style="list-style-type: none"> • Application indicating post applied for should reach to the Shri Harit Kumar Shakya, Under Secretary (MIDH), D/o Agriculture, Cooperation & Farmers' Welfare, Room No. 114, B-Wing, 1st Floor, Shastri Bhawan, New Delhi-110001 within 20 days of the date of publication of Advertisement in Employment News, only through post or by e-mail at midhcoord39@gmail.com • The applicants should include a detailed bio-data listing the educational qualifications, areas of expertise. 2 sets of self attested copies of educational qualifications and mark-sheets (from under graduate level onwards) should be furnished. • For further query or details the aspiring candidates may contact Sh. Kedar Nath Verma, Deputy Secretary on 011-23382383 or email: midhcoord39@gmail.com • The final selection will be taken by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.

**Terms of Reference for the post of Senior Programmer to be engaged on contract basis by
National Horticulture Board, under Technical Support Group of Mission for Integrated
Development of Horticulture**

1.	Name of Post	Senior Programmer- 1 Nos.
2.	Period of Consultancy	<ul style="list-style-type: none"> • Till 31/03/2021 from the date of joining. • The remuneration may be enhanced and tenure may be extended further after review of performance. • The contract can be terminated by the appointing authority by giving one month's notice if performance is not found satisfactory.
3.	Nature of job/duties	<ul style="list-style-type: none"> • Designing/modification of website, updation of website, MIS Development and testing, Development of new software, Security audit of the website and MIS project and Mobile App Development. • The objectives, schemes/programmes, targets/achievements etc. of MIDH may be viewed from website of MIDH at www.midh.gov.in
4.	Job Location	Krishi Bhawan, Ministry of Agriculture & Farmers' Welfare, Dr. Rajendra Prasad Road, New Delhi – 110001.
5.	Essential Qualification criteria	MCA/ B.Tech (Computer Science) in software development, knowledge of ASP, NET, C-Sharp, SQL server, SQL Server Reporting Service, Visual Studio, Mobile app development.
6.	Desirable Qualification criteria	Work experience of 2 years in the field of Horticulture/Agriculture.
7.	Age	Maximum 40 years.
8.	Remuneration	Rs. 42,000/- Per Month.
9.	How to apply	<ul style="list-style-type: none"> • Application indicating post applied for should reach to the Shri Harit Kumar Shakya, Under Secretary (MIDH), D/o Agriculture, Cooperation & Farmers' Welfare, Room No. 114, B-Wing, 1st Floor, Shastri Bhawan, New Delhi-110001 within 20 days of the date of publication of Advertisement in Employment News, only through post or by e-mail at midhcoord39@gmail.com • The applicants should include a detailed bio-data listing the educational qualifications, areas of expertise. 2 sets of self attested copies of educational qualifications and mark-sheets (from under graduate level onwards) should be furnished. • For further query or details the aspiring candidates may contact Sh. Kedar Nath Verma, Deputy Secretary on 011-23382383 or email: midhcoord39@gmail.com • The final selection will be taken by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.

**PROFORMA OF APPLICATION FOR THE POST OF CHIEF CONSULTANT /
CONSULTANT TO BE ENGAGED ON CONTRACTUAL BASIS UNDER TSG OF MIDH
SCHEME, DEPARTMENT OF AGRICULTURE, COOPERATION & FARMERS WELFARE.**

Passport Size
Photograph

1. For the post of Chief Consultant Consultant

2. Please tick area of Specialization

- | | |
|--|---|
| <input type="checkbox"/> (i) Horticulture | <input type="checkbox"/> (ii) Post Harvest Management |
| <input type="checkbox"/> (iii) Seed and Planting Material | <input type="checkbox"/> (iv) Agri Business |
| <input type="checkbox"/> (v) Supply Chain | <input type="checkbox"/> (vi) Legal Matters |
| <input type="checkbox"/> (vii) Allied Subject (Please specify) | |

3. Name:

4. Date of Birth

5. Gender

6. Mobile No.

7. Email ID

8. Address

9. Educational Qualifications:

(Enclose a separate sheet, if space below is insufficient) (Attach copies of proof)

University/Institution/Board	Degree/level	Major subjects	Year of Qualifying	Marks/CGPA	Remarks, if any

10. Details of Employment in the chronological order, if applicable.

(Enclose a separate sheet, if space below is insufficient) (attach copies of proof)

Department/Institution/Organization	Post held	From	To	Emoluments	Nature of duties performed

11. Details of courses/training programmes attended, if any:

12. Details of publication, if any:

13. Languages known;

14. Brief note on knowledge of using ICT based tools, MIS portal and applications (apps) for management of government programmes, schemes and Mission:

15. Details of previous consultancy if any:

16. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if need be;

17. Expected date of joining, if selected:

Date

(Signature of the candidate)

PROFORMA OF APPLICATION FOR THE POST OF RESOURCE PERSON AND SENIOR PROGRAMMER TO BE ENGAGED ON CONTRACTUAL BASIS UNDER TSG OF MIDH SCHEME, DEPARTMENT OF AGRICULTURE, COOPERATION & FARMERS WELFARE.



1. For the post of Resource Person Senior Programmer

2. Name

3. Date of Birth

4. Gender

5. Mobile No.

6. Email ID

7. Address

8. Educational Qualifications:

(Enclose a separate sheet, if space below is insufficient) (Attach copies of proof)

University /Institution/ Board	Degree/level	Major subjects	Year of Qualifying	Marks/CGPA	Remarks, if any

9. Details of Employment in the chronological order, if applicable.

(Enclose a separate sheet, if space below is insufficient) (attach copies of proof)

Department/ Institution/ Organization	Post held	From	To	Emoluments	Nature of duties performed

10. Details of courses/training programmes attended, if any:
11. Languages known;
12. Brief note on knowledge of policy planning, implementation and monitoring of government programmes, schemes and Mission(for Resource Person) or Designing Modification of website, updation of website, MIS Development and testing, Development of new software, Security audit of the website and MIS project and Mobile App Development (for Senior Programmer):
13. Details of previous engagement, if any:
14. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if need be;
15. Expected date of joining, if selected:

Date

(Signature of the candidate)